



**Job Profile:** FTP Supervisor Position & DTP Artists Position.

**Education :** Degree in Graphic Design/DTP

**5 years** experience in print (magazines) and digital for Supervisor

**2 years** experience in print (magazines) and digital for Artists

**Knowledge :** Adobe Indesign, Photoshop

Must be fluent in English

**Location :** Noida, India

**Reporting to :** Magiclamp Games Ltd, UK

- *Communications and Media* - Knowledge of media production, communication and dissemination techniques and methods. This includes alternative ways to inform and entertain via written, oral and visual media.
- *Design* - Knowledge of design techniques, tools, and principles involved in production of precision, technical plans, blueprints, drawings and models.
- *Critical Thinking* - Using Logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- *Active Listening* - Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- *Speaking* - Talking to others to convey information effectively.
- *Judgement and Decision Making* - Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- *Writing* - Communicating effectively in writing as appropriate for the needs of the audience.
- *Monitoring* - Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- *Coordination* - Adjusting actions in relation to others' actions.
- *Active Learning* - Understanding the implications of new information for both current and future problem-solving and decision-making.
- *Complex Problem Solving* - Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- *Time Management* - Managing one's own time and the time of others.
- *Management of Personnel Resources* - Motivating, developing, and directing people as they work, identifying the best people for the job.
- *Operations Analysis* - Analyzing needs and product requirements to create a design.
- *Service Orientation* - Actively looking for ways to help people.
- *Quality Control Analysis* - Conducting tests and inspections of products, services or processes to evaluate quality or performance.
- *Learning Strategies* - Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- *Persuasion* - Persuading others to change their minds or behavior.
- *Social Perceptiveness* - Being aware of others' reactions and understanding why they react as they do.
- *System Analysis* - Determining how a system should work and how changes in conditions, operations, and the environment will affect outcomes.
- *Instructing* - Teaching others how to do something.
- Check Preliminary and final proofs for errors and make necessary corrections.
- Study layout or other design instruction to determine work to be done and sequence of operations.
- Enter text into computer keyboard and select the size and style of type, column width and appropriate spacing for printed materials.
- Prepare sample layouts for approval, using computer software. (Indesign or Photoshop)
- Edit graphics and photos using pixel or bitmap editing, masking, or image retouching.

contact us at : [info@magiclamp-games.com](mailto:info@magiclamp-games.com)

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